

First Assistant City Attorney



College Station's **rapid growth** and ongoing economic development, including the 'One Health Plus' Biocorridor and a new Medical District, provide opportunities to practice in areas involving public-private partnerships and the innovative **public-public partnership**.

Opportunity in College Station, Texas

A finalist for **America's friendliest** small town in 2012, College Station has also been recognized as one of the nation's **best places for business**, jobs, family and retirement. With a population of more than 97,000, it is the largest city in the metropolitan area and boasts the **third-lowest property tax rate** in the state among similar-sized communities.



*The City of College Station is an
Equal Employment Opportunity
and Veteran-Friendly Employer.*

Application Process

Apply online at <http://apply.governmentresource.com>

For more information on this position contact:

Howard Giles, Senior Vice President
Strategic Government Resources
Howard@GovernmentResource.com
785-289-6631

The position is open until filled. For the review status of this position, please visit:

www.GovernmentResource.com/pages/CurrentSearches

First Assistant City Attorney



Under the general direction of the City Attorney, the First Assistant City Attorney provides **professional legal services** to the City Council, Boards and Commissions, the City Manager, the City Secretary, and city staff.



City of College Station Legal Department

The City of College Station Legal Department is a five-attorney legal practice that allows for professional experience in a multitude of areas such as: economic development, municipal utilities including a municipally-owned electric utility, land acquisition, construction law, finance and budget, land use and planning, open meetings and open records, and civil litigation.

The First Assistant City Attorney has the opportunity to work with a progressive City Manager's Office, as well as a talented Management Team, and is a member of the Executive Management Team.

Principle Job Duties

- Appear before courts and administrative agencies to represent the City's interests.
- Serve as legal counsel at meetings and provide legal advice to city staff, boards and commissions.
- Prepare, review and negotiate contracts and other legal documents.
- Prepare, review and approve ordinances, resolutions, council materials and other documents.
- Prepare deeds, deeds of trust, vendor's liens, easements, releases, contracts and other instruments
- Assist City Attorney as directed and perform other duties as assigned, to include serving as Acting City Attorney as required.

Job Qualifications

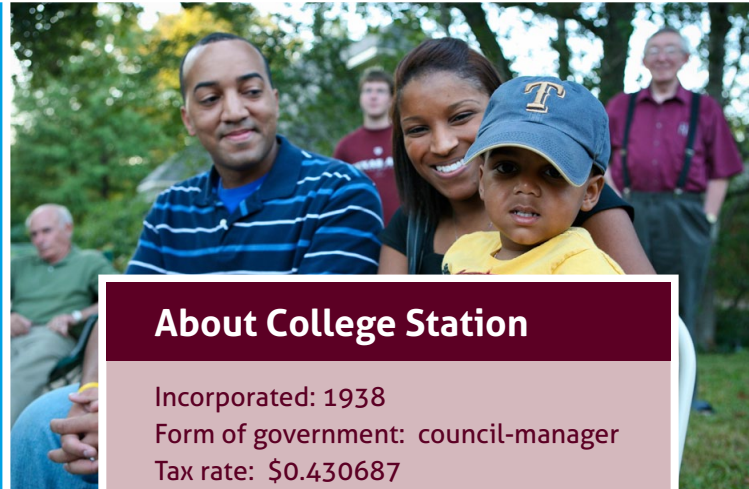
- Graduation from an accredited law school and admission to practice law in Texas
- Six years of progressively responsible professional experience in the practice of municipal or other governmental law including real estate and economic development, and some litigation experience
- Knowledge of the principles of civil or criminal law, the methods and practices of pleading, and the statutory provisions related to the authority and operation of municipalities
- Membership in the Texas Bar Association
- Possess qualifications to gain admission to practice in the Federal District Court for the Southern District of Texas, and the Fifth Circuit Court of Appeals.
- Possess qualifications to obtain membership in the American Bar Association, Texas City Attorney's Association, and International Municipal Lawyers Association

Preferred Qualifications

- Eight years of progressively responsible professional experience in municipal law
- Previous experience providing legal representation to a municipal electric utility

Opportunity in College Station, Texas

College Station is one of only two cities in the country with **nationally accredited** parks, public works, water and police departments, and is ranked as the No. 4 **best-performing small metro** in the United States by the Milken Institute.



About College Station

Incorporated: 1938

Form of government: council-manager

Tax rate: \$0.430687

FY13 Budget: \$253,133,611

Population: 97,462

Small-Town Feel, Big-City Features

Home to Texas A&M University, one of the country's largest public universities and a member of the powerful Southeastern Conference, College Station makes big-time college sports a major local attraction. Texas A&M's international influence supplies a healthy diversity of race, culture and nationality that reflects much of the vibrancy, tradition and spirit that make the community a special place.

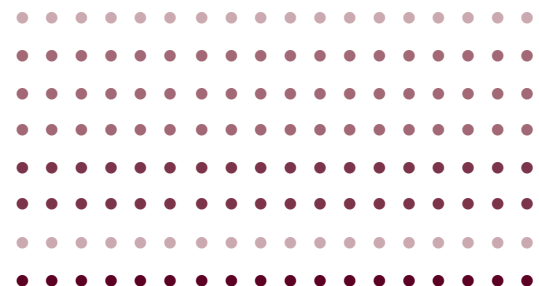
Located in the heart of central Texas, College Station is within a three-hour drive of five of the nation's 20 largest cities. It is only 100 miles from Houston and Austin and 160 miles from Dallas and San Antonio. A network of well-maintained highways and a regional airport served by major airlines provides convenient access to and from just about anywhere.

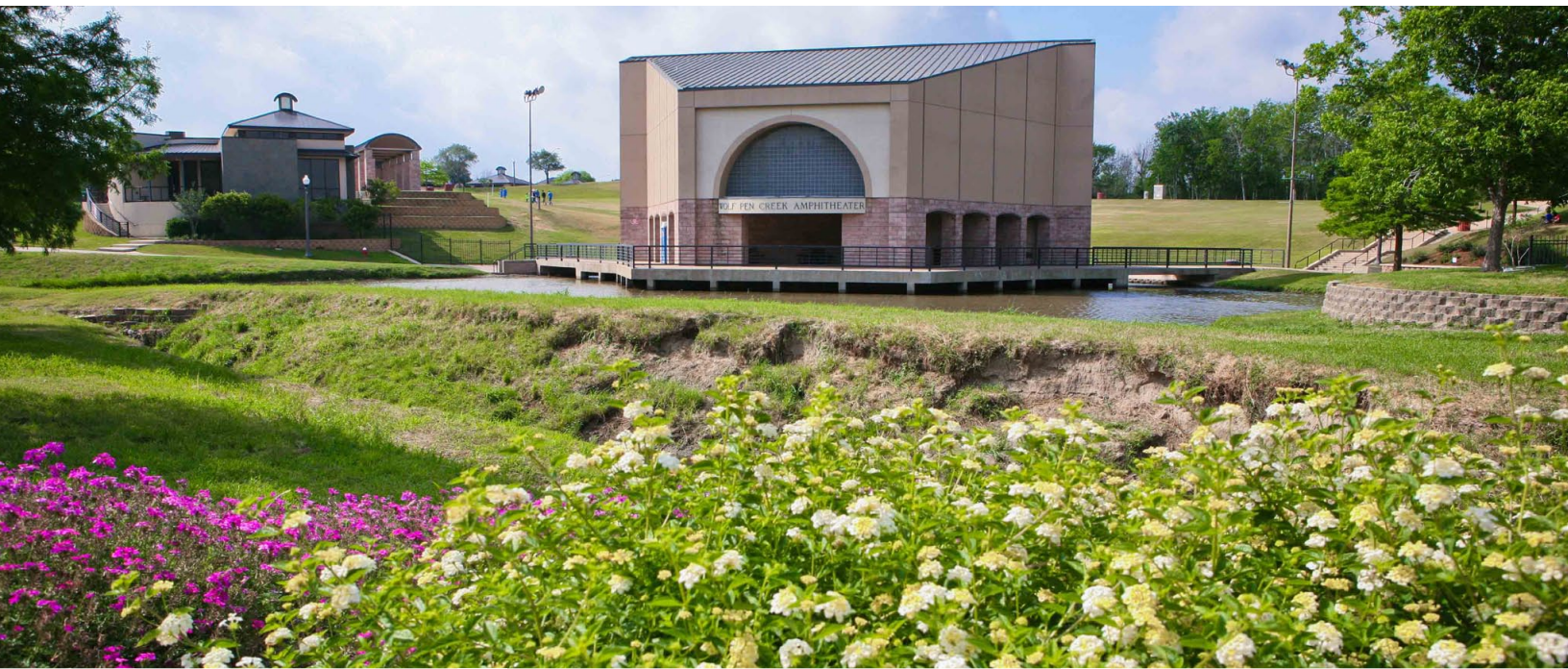
Education is a major focus of the College Station community. The College Station Independent School District has received many state and national awards, and has produced 118 National Merit Scholar Program semi-finalists over the last 10 years.

College Station's 52 public parks cover more than 1,400 acres, with many providing tennis and basketball courts, swimming pools, hiking trails, dog parks and more than 60 miles of bike trails. The city offers adult recreational sports leagues in softball and volleyball, along with a competition-quality skate park. Kiplingers magazine ranked College Station as one of the nation's top 10 places to raise a family.

Nationally Recognized

- ● ● ● ● ● **Finalist** for America's Friendliest Small Town -USA Today/Rand McNally
- ● ● ● ● ● **Top 10** U.S. Cities for Raising Families -Kiplingers
- ● ● ● ● ● **Top 10** U.S. Cities for Business -Forbes
- ● ● ● ● ● **Top 10** U.S. Cities for Jobs/Careers -Forbes
- ● ● ● ● ● **Top 5** Best Small Metros in U.S. -Milken Institute
- ● ● ● ● ● **Among 5** U.S. Cities in Full Blown Economic Expansion -MSNBC
- ● ● ● ● ● **Top 20** U.S. Cities for Education -Forbes
- ● ● ● ● ● **Lowest** foreclosure rate (1%) in the U.S. -RealtyTrac





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Home of Texas A&M University®
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